

CASPER COLLEGE COURSE SYLLABUS
CRMJ 2970 Criminal Justice Internship

Semester/Year: Fall 2015

Lecture Hours: 0 Lab Hours: 0 Credit Hours: 1-3

Class Time: Independent Study Days: N/A Room: N/A

Instructor's Name: Art Washut

Instructor's Contact Information: LH 164	Office Voice Mail 268-2711 Home 235-8923 Fax 268-3024	Email: awashut@caspercollege.edu
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Office Hours: Reach me by telephone or in my office Monday 9:00-9:45 AM and 1:30 – 3:30 Wednesday 9:00-9:45 AM, Friday 9:00-9:45 AM, Tuesday 12:15-2:00 PM in BU 128 and Thursday 1:30-2:00PM in BU 128

Course Description: This course will place a student in a criminal justice agency for a few hours per week for one semester as an observer. It will afford the pre-service student the opportunity to observe the workings of the criminal justice system, and the in-service student an opportunity to work in a collateral criminal justice agency.

Statement of Prerequisites: CRMJ 2120 and sophomore standing or permission of the instructor.

Goal: This course will place a student in a criminal justice agency for a few hours per week for one semester as an observer. It will afford the pre-service student the opportunity to observe the workings of the criminal justice system, and the in-service student an opportunity to work in a collateral criminal justice agency.

Outcomes: Upon completion of this course, the student will be able to create a written description of the operations of the observed agency and its employees. In addition, the student will be able to compare and contrast this agency and its operations with those identified in texts from other college courses and evaluate the agency's operations in terms of the legal standards and organizational values discussed in those courses. This course is linked to Casper College General Education Outcome #7 - Describe the value of personal, civic, and social responsibilities.

Methodology: Field observation and interviewing.

Evaluation Criteria:

Minimum requirements for observation time - for each credit hour the student must complete 30 hours of observation time with a criminal justice agency or a related agency approved by the instructor.

Minimum requirements for the term paper - for each credit hour the student must write, five single-spaced pages formatted as a research paper. For example, a 3 credit hour internship will require 90

hours of observation and a fifteen (15) page single-spaced research paper

Meets minimum requirements for field observations – 50% of course grade

Writing quality – 20% of course grade (Includes spelling, grammar, referencing of sources and composition skills)

Content of paper – 30% of course grade - **Your paper needs to address the following**

- **What you experienced during the internship**
- **How these things compare or contrast with related material in your classes**
- **A description of the value of personal, civic, and social responsibilities of citizens as they relate to the part(s) of the criminal justice system that you experienced.**

Grading scale 90-100% A, 80-89% B, 70-79% C, 60-69% D, Below 60% F

Required Text, Readings, and Materials: None

Class Policies: Last Date to Change to Audit Status or to Withdraw with a W Grade: November 12, 2015 without instructor approval. Later withdrawals will be considered based on circumstances.

Papers are to be submitted in BOTH hard copy printed version AND via email.

Chain of Command: If you have any problems with this class, you should first contact the instructor to attempt to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take the matter through the appropriate chain of command starting with the Department Head/Program Director, the Dean, and lastly the Vice President for Academic Affairs.

Academic Dishonesty - (Cheating & Plagiarism) Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct for more information on this topic.

Official Means of Communication: Casper College faculty and staff will employ the student's assigned Casper College email account as a primary method of communication. Students are responsible to check their account regularly.

ADA Accommodations Policy: If you need academic accommodations because of a disability, please inform me as soon as possible. See me privately after class, or during my office hours. To request academic accommodations, students must first consult with the college's Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request and use appropriate accommodations.

Calendar or schedule indicating course content:

August or Early September – Meet with instructor to arrange internship

During semester – Contact instructor on the first or second class day of each month to report progress

First Class Day in December - Finished paper is due **No Late Submissions Accepted**