

**CASPER COLLEGE COURSE SYLLABUS**  
**ENTK-2980-01, Cooperative Work Experience (Drafting)**

Semester/Year: Fall 2015

Lecture Hours: N/A

Lab Hours: N/A

Credit Hours: 1-8

Class Time: TBA

Days: TBA

Room: TBA

Instructor's Name: Jason Eggemeyer

Instructor's Contact  
Information:

Office Phone: 268-2409

Email:  
[jeggemeyer@caspercollege.edu](mailto:jeggemeyer@caspercollege.edu)

Office Hours: MW 12:00-1:00pm, TTH 9:00-9:30am, 11:30-12:30pm

**Course Description:** A minimum of 80 hours of on-the-job training per credit hour with college supervision. Training must be in the area of drafting or a closely related field such as surveying.

**Statement of Prerequisites:** Permission of the instructor.

**Goals:** The course is designed to take advantage of the practical training made available by employers in the local area. The student is able to apply skills learned in the classroom and is confronted by the normal problems of his chosen field.

**Outcomes:**

1. To allow the student to sample the diverse opportunities available within the local drafting field.
2. To acquaint the student with office procedures and methods that integrate his basic drafting skills into valuable assets for the company.
3. To teach the student to become a functioning member of the company drafting or design team.

**Methodology:**

The schedule is dependant upon the number of credits registered for. Casper College regulations require a minimum of 80 hours work experience per credit. A work schedule to assure meeting this minimum is established with the company drafting supervisor and the supervising college instructor.

**Evaluation Criteria:** Grading is done on a Satisfactory or Unsatisfactory basis as detailed in the Casper College Catalog. Grades are assigned by the college instructor in consultation with the company supervisor.

**Required Text, Readings, and Materials:**

Normally does not apply.

**Class Policies: Last Date to Change to Audit Status or to Withdraw with a W Grade:**  
See the current Casper College catalog.

**Student Rights and Responsibilities: Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.**

**Chain of Command: If you have any problems with this class, you should first contact the instructor in order to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take your problem through the appropriate chain of command starting with the department head, then the division chair, and lastly the vice president for academic affairs.**

**Academic Dishonesty - Cheating & Plagiarism: Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct.**

**ADA Accommodations Policy: It is the policy of Casper College to provide appropriate accommodations to any student with a documented disability. If you have a need for accommodation in this course, please make an appointment to see me at your earliest convenience**

**Calendar or schedule indicating course content:**  
Set up on an individual basis. See Methodology above.