

CASPER COLLEGE COURSE SYLLABUS
ELTR 1980 - Cooperative Work Experience (Electronics)

Semester/Year: Fall 2015

Lecture Hours: N/A

Lab Hours: N/A

Credit Hours: 1-8 (Max 8)

Class Time: N/A

Days: TBA

Room: N/A

Instructor's Name: Megan Graham

Instructor's Contact Information:

Office Phone: 268-2539

Office: GW 116D

Email: mgraham@caspercollege.edu

Office Hours: M,W: 12:00 p. m. -1:00 p. m
T, W: 5:00-6:00 p. m.

Course Description:

On the job training with a cooperative industrial or commercial electronics maintenance, fabrication or service facility. Eighty hours of work per semester earns one hour of credit.

Statement of Prerequisites:

Permission of the instructor.

Student must be:

1. Enrolled in the electronics program at Casper College.
2. Hired by a cooperating employer in the field of electronics.
3. Student must sign the Cooperative Agreement

Institutional Outcomes:

- Demonstrate effective oral and written communication
- Use the scientific method
- Solve problems using critical thinking and creativity
- Demonstrate knowledge of diverse cultures and historical perspectives
- Appreciate aesthetic and creative activities
- Use appropriate technology and information to conduct research
- Describe the value of personal, civic, and social responsibilities
- Use quantitative analytical skills to evaluate and process numerical data

Program Goals:

1. To provide comprehensive training in the fields of electronics technology, so that the associate degree graduate is technically qualified to obtain employment in the electronics industries or an allied field.
2. To provide the necessary training for graduates to continue on to advanced training in an electronics program or a related four-year program.

Course Goal:

To provide the student the opportunity to apply the knowledge learned in the classroom and to increase actual work skills.

Course Objective:

Students will obtain actual work experience in an electronic related position.

Methodology:

As applied to the work situation – See Cooperative Agreement

Evaluation Criteria:

The students are evaluated by their supervisors, by periodic visitation and/or communication by college faculty and by a self evaluation.

Casper College may collect samples of student work demonstrating achievement of the above outcomes. Any personally identifying information will be removed from student work.

Required Text, Readings, and Materials: N/A**Class Policies: Last Date to Change to Audit Status or to Withdraw with a W**

Grade: Thursday November 12, 2015

Student Rights and Responsibilities: Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.

Chain of Command: If you have any problems with this class, you should first contact the instructor to attempt to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take the matter through the appropriate chain of command starting with the Department Head/Program Director, the Dean, and lastly the Vice President for Academic Affairs.

Academic Dishonesty: (Cheating & Plagiarism) Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct for more information on this topic.

Official Means of Communication: Casper College faculty and staff will employ the student's assigned Casper College email account as a primary method of communication. Students are responsible to check their account regularly. This is also, where you will find course evaluation links during course evaluation periods.

ADA Accommodations Policy: If you need academic accommodations because of a disability, please inform me as soon as possible. See me privately after class, or during my office hours. To request academic accommodations, students must first consult with the college's Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request and use appropriate accommodations.

Safety: Personal and equipment safety standards will be strictly enforced. It is the individual's responsibility to develop a safe work attitude.

Calendar or schedule indicating course content:

The schedule will be specified in the Cooperative Agreement.