

CASPERCOLLEGE
COURSE SYLLABUS

COURSE NUMBER & TITLE: AUBR 1975–01 Independent Study – Auto Body Repair
SEMESTER: Fall 2015

LECTURE HOURS: 0 LABORATORY HOURS: CREDITS: 1 – 3

CLASS TIME: TBA DAYS: TBA ROOM: TBA

INSTRUCTOR'S CONTACT INFORMATION: Darin Miller

OFFICE: WT 129A

PHONE: 268-2278

EMAIL: dmiller@caspercollege.edu

OFFICE HOURS: As posted on office door

COURSE DESCRIPTION: This course provides an option for students with sufficient background to pursue special interests in the auto body lab under contract with the instructor.

STATEMENT OF PREREQUISITE: Instructor approval

GOAL: Student will pursue special interests in the auto body lab. The student will develop an understanding of time management and select an area or areas of specialized interest in the auto body trade and to learn or practice these skills in a more in-depth manner.

OUTCOMES: Upon completion of this course the student will:

1. Show competency in work order completion
2. Show ability to complete a damage estimate
3. Show ability to complete a vehicle repair
4. Demonstrate effective oral and written communication.
5. Solve problems using critical thinking and creativity.
6. Use appropriate technology and information to conduct research.

METHODOLOGY: Signed contract with the instructor.

EVALUATION CRITERIA: The student will be evaluated for the time successfully completed in the area of specialized interest. There will be at least one repair order per job, and student will be graded upon completion of each job. There will also be a final examination using the skill or skills the student has studied.

GRADING SCALE

100 – 90 = A

89 - 80 = B

79 - 70 = C

69 - 60 = D

59 – Below = F

1 credit = 32 hours

2 hours per week = 1 credit

REQUIRED TEXT, READINGS, MATERIALS: None

CLASS POLICIES:

Last Date to Change to Audit Status: See current CasperCollege catalog.

Last Date to Withdraw with a W Grade: See current CasperCollege catalog.

No cell phones or other electronic devices are allowed in the classroom or laboratories.

SAFETY: Personal and equipment safety standards will be strictly enforced. It is the individual's responsibility to develop and use a safe work attitude.

STUDENT'S RIGHTS AND RESPONSIBILITIES: Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.

Chain of Command: If you have any problems with this class, you should first contact the instructor in order to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take your problem through the appropriate chain of command starting with the Department Head/Program Director, the Academic Dean, and lastly the vice president for academic affairs.

Academic Dishonesty – Cheating and Plagiarism: CasperCollege demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the CasperCollege Student Code of Conduct.

Official Means of Communication: Casper College faculty and staff will employ the student's assigned Casper College email account as a primary method of communication. Students are responsible to check their account regularly.

ADA Accommodations Policy: If you need academic accommodations because of a disability, please inform me as soon as possible. See me privately after class, or during my office hours. To request academic accommodations, students must first consult with the college's Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request and use appropriate accommodations.

CONTRACT

AREA OF STUDY: _____ DATE _____

STUDENT _____

COLLISION REPAIR ESTIMATE _____

INSTRUCTOR _____

AUTO BODY REPAIR
PROJECT FORMAT
AUBR 1975-01

1. Choose subject matter and discuss it with instructors.
2. Completed collision repair estimate.
3. The estimate will contain three (3) parts: Vehicle ID, Damage Estimate, and Repair Summary.
4. The basic rule to follow is: Identify the vehicle you're going to repair, estimate repair cost, summarize repair procedure.