

On Course (HMDV 1300)
 Fall 2015, 08/24/15 – 12/17/15
 Mondays & Wednesdays, 10:00 am – 10:50 am
 KT (Krampert Theatre) 155

Instructor:

Terry Rogers
 KT 144
 307-268-264

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Office Hours: TTh 1-3, MW10-12, TTH2:15-3:15, other office hours by appointment.

Required Text: *On Course, Study Skills Plus Edition* by Skip Downing (*Bring to every class*)

Course Supplies: 3 ring binder or folder to hold handouts and paperwork.

Course Description: This course focuses on introducing and facilitating the growth of characteristics typical of successful college students. Students will learn how to take charge of their life, increase self-motivation, improve personal self-management, develop interdependence, increase self-awareness, maximize learning through effective study skills and raise their self-esteem.

Statement of Prerequisites: None

Goal: To provide students with academic and personal strategies for a successful transition to college.

Outcomes: Upon completion of this course, students will be able to:

1. Demonstrate effective oral and written communication
2. Solve problems using critical thinking and creativity
3. Demonstrate knowledge of diverse cultures and historical perspectives
4. Appreciate aesthetic and creative activities
5. Use appropriate technology and information to conduct research
6. Describe the value of personal, civic, and social responsibilities

Course Objectives: Upon completion of this course, students will be able to:

1. Describe personal responsibility and identify how it relates to success in college
2. Describe past & present personal choices that impact goal attainment
3. Summarize relevant research through active discussion and collaboration with peers
4. Recognize cultural differences and demonstrate respect for multiple perspectives
5. Identify where and how to access campus support services
6. Demonstrate interpersonal skills through creative group discussion and activities
7. Demonstrate effective written communication

Casper College may collect samples of student work demonstrating achievement of the above outcomes. Any personally identifying information will be removed from student work.

Methodology: Instructional methods used for HMDV 1300 are aimed at providing an active learning environment in which each student gains from the input and experience of others. Multiple methods will be used including lecture, visual aids, experiential activities, and peer collaboration. Your feedback is valuable as the instructor uses course evaluations in determining course methodology.

Student Rights and Responsibilities: Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.

Chain of Command: If you have any problems with this class, you should first contact the instructor to attempt to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take the matter through the appropriate chain of command starting with the Department Head/Program Coordinator (Leanne Sims), the Dean of Social & Behavior Sciences (Brandon Kosine), and lastly the Vice President for Academic Affairs (Shawn Powell).

Academic Dishonesty: (Cheating & Plagiarism) Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct for more information on this topic.

Official Means of Communication: Casper College faculty and staff will employ the student's assigned Casper College email account as a primary method of communication. Students are responsible for checking their account regularly. This is also where you will find course evaluation links during course evaluation periods.

ADA Accommodations Policy: If you need academic accommodations because of a disability, please inform me as soon as possible. See me privately after class, or during my office hours. To request academic accommodations, students must first consult with the college's Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request and use appropriate accommodations.

Class Policies:

- **Cell Phones:** *No cell phone use in class.* Please turn your phones to silent during our class meetings and refrain from texting, browsing or other use. Cell phone use is a disrespectful distraction to the rest of class.
- **Audit/Withdraw:** The last day to change to an audit or withdraw for this course is consistent with the institutional withdraw deadline. This deadline is on November 12th by 5:00 pm. After this date, a "W" will only be approved for students who have extenuating circumstances.
- **Keep all assignments:** It is important that you keep all graded work. We occasionally make mistakes when recording grades. If this happens, you will need your graded work to prove any discrepancies in your grade.
- **Electronic Cigarettes:** Out of respect for everyone in the classroom, electronic cigarettes are not allowed in this class.
- **Civility:** Civil behavior enhances the academic setting and is expected at all times. Courtesy and respect for others are essential elements of the academic culture. The academic environment welcomes a difference of opinion, discord and debate within a civil environment.
- **Attendance & Participation:** Mandatory and necessary for a passing grade. Therefore, it is the largest portion of your grade. If you are absent, you will not receive attendance & participation points for the day. Regardless of your reasons for missing, an absence cannot be made up- So please choose your absences wisely!
 - If you will not be in class *please notify one of the instructors in advance* via email or phone (please leave a message).
 - If you miss a class and there is an assignment due that day, you are expected to turn in the homework, regardless of your absence. Failure to turn in the homework ahead of time will be considered "late work" and will not be accepted. You are more than welcome to email your homework in the event of an absence.
- **Late work:** All work is due by the due date listed in the class calendar. Late work is not accepted.

Evaluation Criteria: The grading system in this course is point-based. Following is an explanation of graded activities in the course followed by the point breakdown, maximum points possible and letter grade calculation.

Graded Activity	Point Breakdown	Total points possible
Attendance & Participation (27 classes)	10 points per class	270
Reading Response (4)	25 per chapter response	100

Guided Journal Entries (13 entries)	10 points per journal	130
Library Activity & Reflection	25 points	25
Media Bucket List Presentation	100points	100
Graduation Map	30 points	30
Final Essay Progressive paper w/ 3 parts: 1 st Draft 2 nd Draft Final	<u>Point breakdown</u> 25 points 25 points 50 points	100
Total Course Points = 755 A = 755-678 B = 677-604 C = 603-528 D = 527-453 F = 452-0		

Total Assignment Descriptions:

- **Participation**

This is an active learning classroom. We will be doing a number of activities throughout the class that require you to communicate with other classmates, try new things and offer your thoughts and opinions. You will receive full points in this area if you are making an effort to participate in most class activities. If you appear to be distracted, either by your cell phone, other devices or just not putting in any effort, points will be deducted and potentially all lost.

- **Reading Response**

You will need to complete a reading response for each of the book chapters. You will need to read the chapter and pick one of the following ways to write up a response about what you have read:

- Connecting to the text— In this response, you will first annotate your text. This means while reading you underline key ideas and either summarize in your own words or write questions in the margins of your book. When you have finished reading the chapter, go back through the reading and write five “big” questions on key concepts in the chapter. After creating your questions, choose two question to answer OR write a commentary on why you think these are the core issues in the reading.
- Summarizing the readings and visualizing the key ideas— In this response, you will make a visual or graphic organizer for content in the reading. You can also choose to make a chart or several lists that organize and categorize ideas from the book chapter.
- Studying as a group— In this response, you will create a study group of two or three students. While meeting as a group, your task is to discuss the readings, focusing on key concepts and the overall meaning of the chapter. You will need to provide a written transcript of your conversation. It is not important that you include every detail of the conversation but you need to include the main points of your conversation, focusing on the details of the chapter.
- Creativity — In this response, you can tap into your creative side. You will create a song, rap, poem or whatever creates an environment for learning about the assignment. You have two choices for submitting the assignment for credit. You can either record your creation or submit in written form.
- Grading for these responses will be as follows:

<i>Score</i>	<i>Grading Criteria</i>
Max points	Reading responses demonstrate a thorough understanding of the chapter and its key concepts. Critical thinking is demonstrated in the response by making connections between the text and self.
Partial points	Reading responses demonstrate a general understanding of the chapter and its key concepts. Although some ideas have been missed, the core points of the chapter have been addressed and the student has demonstrated effort in his/her response.

Minimal points	Reading response demonstrates little to no effort. The response is missing several key ideas from the chapter. Understanding or critical thinking on the chapter is not demonstrated.
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- **Success Journals**

Your Success Journal provides an opportunity to explore your thoughts and feelings as you experiment with the success strategies presented in On Course. Although I will be reading your journal entries, write your journal for yourself, not for me.

- **Method:** You can choose to complete your journals by hand or type them into the word documents provided on the class Moodle page.
- **Evaluations:** The due dates for each journal are clearly outlined in the class calendar of the syllabus. I will occasionally make comments on your journals. These are just “wonderments” or thoughts I have, not criticisms of your work. I encourage you to “dive deep” with your journal entries and reflect on how you see the assigned readings playing out in your own life. These journals will not be graded on grammar and spelling, rather your attempt to “dive deep”.
- **Journal Points:** Journal entries have varying points depending on their length and complexity. To earn the maximum number of points possible, complete all steps in the journal and make an obvious attempt to dive deep! When evaluating your attempt to dive deep, I will look for evidence supporting your response (ex. why you believe your statements and where they come from).

<i>Score</i>	<i>Grading Criteria</i>
8-10	Journals that are complete (all steps in the directions have been responded to, and the entry is written with high standards (an obvious attempt has been made to <i>dive deep</i>)
5-7	Journals that are mostly complete and an attempt has been made to dive deep or Journals that are complete; however there is no sign of <i>diving deep</i> .
0-4	Journals that have had very little effort put into them; they are not complete and there is no sign of <i>diving deep</i> .

- **Library Activity and Reflection**

Once during the semester we will meet in the library to participate in learning from their staff about the resources and services they have available for students. Participation points will be given for students who attend and actively participate in this activity. A reflection paper will be assigned after the activity to be completed as homework and handed in the following class meeting.

- **Study Skills Group Projects**

You will be grouped with other students to be a learner/teacher of a study skill. You will be given a resource site to visit where you will gather information and take notes about your assigned skill. These notes are a portion of your grade. You will then collaborate with other students to combine these notes into a useable handout. You will be graded on your notes, the handout created by your group, and your group’s evaluation of your participation.

- **Graduation Mapping**

You will create a graduation map this semester. Graduation maps help students organize and plan a path to graduation. This concept will be introduced and started in class but you will need to complete the plan on your own.

- **Final Essay**

This essay will be an ongoing assignment through the semester. You will actually hand in this paper three times, once at the beginning of the semester (25 points), revisions will be handed in half way through our class (25 points) and then a final copy will be due at the end of the class (50 points). **YOU MUST HAND IN ALL THREE DRAFTS, AND YOU MUST KEEP YOUR DRAFTS.** Additional directions will be given in class.

Class Calendar

Date	Lecture Topics	Tuesday Dates	Thursday Dates
8/25/14-8/29/14	Introduction, Syllabus, college expectations.	8/26- Intro Class	8/28- College expectations & Chapter 1
Week 1			

	Chapter 1	Homework: do self-assessment online or from book & learning style assessment (due 8/28)	Homework: complete journals 3 & 4, due 9/2
9/1/14-9/5/14 Week 2	Learning styles, how the brain learns	9/2- Chapter 1: How brain learns, Learning styles, fixed & growth mindset	9/4- Getting organized & Campus resources (scavenger hunt) Homework: Read Chapter 2 & complete Reading response, 1 st draft of Paper, due 9/9
9/8/14-9/12/14 Week 3	Chapter 2 Personal Responsibility, language and choices	9/9 – Chapter 2: Creators/Victims, Self-Talk (Inner Voices)	9/11 – Wise Choices, Stinkin’ Thinkin’ Homework: Read Chapter 3 Complete reading response, journal 5 & 7, all due 9/16
9/15/14-9/19/14 Week 4	Chapter 3 Motivation, dreams and life plan.	9/16- Chapter 3 – motivation	9/18 Chapter 3- dreams on postcard, lifeline, introduce writing good goals Homework: Journal 12, due 9/23
9/22/14-9/26/14 Week 5	Goal setting. Library resources	9/23 Finish goals, Affirmations	9/25 – Meet @ Library for Scavenger hunt Homework: complete student lingo expert group assignment, bring notes to next class (due 9/30)
9/29/14-10/3/14 Week 6	Study Skills Expert Groups. Chapter 4	9/30 – Meet w/ Expert groups & create a handout for study skill, handout due 10/2	10/2 – Meet w/ home groups to present their expertise on chosen study skill Homework: Read Ch. 4 and do Reading Response, & time tracking sheet, due 10/7
10/6/14-10/10/14 Week 7	Chapter 4 Time management, planning	10/7 – Chapter 4: Quadrants & time evaluation	10/9 – Persistence, planning & time management tools. Homework: Journals 14 & 16 and 2 nd draft of paper, due 10/14
10/13/14-10/17/14 Week 8	Graduation Maps Chapter 5, interdependence	10/14 – Graduation Maps	10/16 – Ch. 5: interdependence & active listening Homework: Read Ch. 6 & complete reading response, due 10/21
10/20/14-10/24/14 Week 9	Chapter 6 Self-awareness, scripts	10/21-Ch. 6: Intro self-awareness & scripts	10/23-Scripts Hand in 30 day commitment Homework: Journals 21 & 22, due 10/28
10/27/14-10/31/14 Week 10	Critical thinking, eval. and assessment	10/28 – Critical thinking	10/30- Evaluations, Party & closing exercises, wellness

		Homework: post self-assessment & Journal 33 (due 10/30) & begin on final paper	Homework: continue work on Final paper, due 11/4 @ 5:00 (NO LATE PAPERS ACCEPTED!!)
		11/4- No class, Final paper due by email to instructors or drop off at GW 3 rd Floor room 346 or 347.	

Name:

Assignment:

Date:

NQA Coupon

"No Questions Asked"

At any point in time, this coupon may be filled out and attached to a late assignment with "No Questions Asked." This coupon is the only time late work will be accepted and it is your choice to decide when/whether to use the coupon. Only 1 coupon per student may be redeemed - so choose wisely!

Monday, August 24, 2015	First day of classes	Week One	Intro to the class College Expectations Chapter 1
Tuesday, August 25, 2015			
Wednesday, August 26, 2015			
Thursday, August 27, 2015			
Friday, August 28, 2015	Complete Self Assessment Online		
Saturday, August 29, 2015			
Sunday, August 30, 2015	Complete Journal 3&4		
Monday, August 31, 2015		Week Two	Learning styles Getting organized and Campus Resources
Tuesday, September 01, 2015			
Wednesday, September 02, 2015			
Thursday, September 03, 2015			
Friday, September 04, 2015			
Saturday, September 05, 2015			
Sunday, September 06, 2015	Reading Response Chapter 2 First Draft of Paper		
Monday, September 07, 2015	Labor Day Holiday	Week Three	Personal responsibility, language, and choices Chapter 2
Tuesday, September 08, 2015			
Wednesday, September 09, 2015			
Thursday, September 10, 2015			
Friday, September 11, 2015			
Saturday, September 12, 2015			
Sunday, September 13, 2015	Reading Response Chapter 3 Journal 5&7		
Monday, September 14, 2015		Week Four	Motivation, dreams, and life plan Chapter 3
Tuesday, September 15, 2015			
Wednesday, September 16, 2015	Bucket List Presentations		
Thursday, September 17, 2015			
Friday, September 18, 2015			
Saturday, September 19, 2015			
Sunday, September 20, 2015	Journal 12		
Monday, September 21, 2015	President's Day	Week Five	Library Resources Goal Setting
Tuesday, September 22, 2015			
Wednesday, September 23, 2015			
Thursday, September 24, 2015			
Friday, September 25, 2015			
Saturday, September 26, 2015			
Sunday, September 27, 2015	TBA		
Monday, September 28, 2015			
Tuesday, September 29, 2015			
Wednesday, September 30, 2015			

Thursday, October 01, 2015		Week Six	Study Skills Chapter 4
Friday, October 02, 2015			
Saturday, October 03, 2015			
Sunday, October 04, 2015	Chapter 4 Reading Response		
Monday, October 05, 2015		Week Seven	Time Mangement and Planning Chpater 4
Tuesday, October 06, 2015			
Wednesday, October 07, 2015			
Thursday, October 08, 2015			
Friday, October 09, 2015			
Saturday, October 10, 2015			
Sunday, October 11, 2015	Journal 14&16 2nd Draft Due		
Monday, October 12, 2015	Mid-Term Week	Week Eight	Mid Term Exam
Tuesday, October 13, 2015	Mid-Term Week		
Wednesday, October 14, 2015	Mid-Term Week		
Thursday, October 15, 2015	Mid-Term Week		
Friday, October 16, 2015	Mid-Term Week		
Saturday, October 17, 2015			
Sunday, October 18, 2015			
Monday, October 19, 2015	Fall Break	Week Nine	Graduation Maps Interdependence Chapter 5
Tuesday, October 20, 2015	Fall Break		
Wednesday, October 21, 2015			
Thursday, October 22, 2015			
Friday, October 23, 2015			
Saturday, October 24, 2015			
Sunday, October 25, 2015			
Monday, October 26, 2015		Week Ten	Self Awareness Scripts Chapter 6
Tuesday, October 27, 2015			
Wednesday, October 28, 2015			
Thursday, October 29, 2015			
Friday, October 30, 2015			
Saturday, October 31, 2015			
Sunday, November 01, 2015	Reading Response Chapter 6 Journal 21&22		
Monday, November 02, 2015		Week Eleven	Critical Thinking Chapter 7
Tuesday, November 03, 2015			
Wednesday, November 04, 2015			
Thursday, November 05, 2015			
Friday, November 06, 2015	Advising Day		
Saturday, November 07, 2015			
Sunday, November 08, 2015			
Monday, November 09, 2015			
Tuesday, November 10, 2015			
Wednesday, November 11, 2015			

Thursday, November 12, 2015	Withdraw Deadline - 5:00 p.m.	Week Twelve	Lifelong Learning Chapter 7
Friday, November 13, 2015			
Saturday, November 14, 2015			
Sunday, November 15, 2015	Journal 26		
Monday, November 16, 2015		Week Thirteen	Emotional Intelligence Chapter 8
Tuesday, November 17, 2015			
Wednesday, November 18, 2015			
Thursday, November 19, 2015			
Friday, November 20, 2015			
Saturday, November 21, 2015			
Sunday, November 22, 2015	Graduation Map Journal 28&30	Week Fourteen	TBA
Monday, November 23, 2015			
Tuesday, November 24, 2015			
Wednesday, November 25, 2015	Thanksgiving Holiday		
Thursday, November 26, 2015	Thanksgiving Holiday		
Friday, November 27, 2015	Thanksgiving Holiday		
Saturday, November 28, 2015			
Sunday, November 29, 2015		Week Fifteen	Onward Chapter 9
Monday, November 30, 2015			
Tuesday, December 01, 2015			
Wednesday, December 02, 2015			
Thursday, December 03, 2015			
Friday, December 04, 2015			
Saturday, December 05, 2015			
Sunday, December 06, 2015	Self-Assessment Journal 33	Week Sixteen	TBA
Monday, December 07, 2015	Final Papers Due		
Tuesday, December 08, 2015			
Wednesday, December 09, 2015			
Thursday, December 10, 2015			
Friday, December 11, 2015			
Saturday, December 12, 2015			
Sunday, December 13, 2015		Week Seventeen	Final Exam
Monday, December 14, 2015	Final Exam Week		
Tuesday, December 15, 2015	Final Exam Week		
Wednesday, December 16, 2015	Final Exam Week		
Thursday, December 17, 2015	Final Exam Week		
Friday, December 18, 2015	End Term		