

CASPER COLLEGE COURSE SYLLABUS
Interpersonal Communication
CO/M 1030.N1

Semester/Year: FALL/2015

Lecture Hours: 3

Lab Hours: None

Credit Hours: 3

Class Time: ONLINE

Days: ONLINE

Room: ONLINE

Instructor's Name: Doug Hall

Instructor's Contact Information: Quickest response will come via email.

Office Phone: 307.268.2496 Email: dhall@caspercollege.edu
Cell Phone: 307.462.1511

Office Hours: M/W 10 – 12am T/TR 10– 11:00pm

Course Description: Focuses on face-to face relationships in interpersonal communication settings. Self-concept, perception, language, nonverbal channels, listening, and emotions are presented as factors in dyadic relationships.

Statement of Prerequisites: None

Course Goal: To introduce students to the skills and concepts of interpersonal communication that will promote critical thinking and help students improve their understanding of how to communicate effectively and confidently in a variety of interpersonal contexts, and across varying cultures.

GENERAL EDUCATION OUTCOMES [GEO]

1. Demonstrate effective oral and written communication

- a. Students will identify, understand, and apply communication models to various interpersonal situations, demonstrating understanding orally and in written assignments.
- b. Students will demonstrate their understanding of specific chapter principles, and present their comprehension in various modalities, both written and oral.

2. Solve problems using critical thinking and creativity

- a. Students will be introduced to thinking critically and ethically about the various communication elements that influence relationships.
- b. Students will analyze the effects of specific communication behaviors and strategies in a variety of relationships and situations.

3. Demonstrate knowledge of diverse cultures and historical perspectives

- a. Students will demonstrate an understanding of how to communicate appropriately and ethically in diverse interpersonal situations.
- b. Students will demonstrate a heightened awareness of, and appreciation for, diversity.

4. Appreciate aesthetic and creative activities

- a. Students will be able to demonstrate an appreciation for their world and their place in it through the communication about self, others, and the world in which they exist.
 - b. Students will analyze nonverbal communication codes as illustrated in various aesthetic and creative activities.
 - c. Students will demonstrate an understanding of specific communication principles and concepts within dyadic relationships, as illustrated in popular culture.
5. Describe the value of personal, civic, and social responsibilities
- a. Students will be able to demonstrate and describe the value of personal, civic, and social responsibilities by illustrating their awareness of other(s) through appropriate use of perception-checking, empathy, active listening, “I-language” and “we-language”.
 - b. Students will recognize dynamic nature of relationships in regards to ethics, power and conflict.
 - c. Students will have heightened awareness of the role communication plays in personal, civic, and social responsibilities.

COURSE OUTCOMES (DEPARTMENT SPECIFIC) [CO]:

Upon successful completion of Interpersonal Communication, students will be able to:

1. Identify various elements in the communication process and how those elements contribute to the creation of shared meaning.
2. Identify their own communication goals and how their perceptions, emotions, and expectations influence their self disclosure to others.
3. Demonstrate awareness of other(s) through the appropriate use of perception-checking, empathy, active listening, and “I-language” and “We-language”.
4. Utilize nonverbal communication codes to construct and interpret messages.
5. Recognize the dynamic nature of relationships in regards to power, conflict and context.
6. Comprehend the impact of culture, gender, and technology on the creation and transaction of messages.
7. Develop self-confidence in the navigation of their interpersonal relationships.

Methodology: ONLINE

Evaluation Criteria: Students will be evaluated based on discussion forum, quiz scores, and a writing assignment. A separate “assignment descriptions” page will be available online.

Required Text, Readings, and Materials:

McCornack, S. (2009). *Reflect and relate: An introduction to interpersonal communication (3rd Ed.)*. Boston: Bedford/St.Martin’s.

Class Policies: Last Date to Change to Audit Status or to Withdraw with a W Grade: 11/13/14

Readings must be completed each week. Lectures and PowerPoint presentations are intended to *complement* (not duplicate) information provided in the readings.

Written Work must be submitted via email or Dropbox. While this is not an English course, written assignments will be graded for grammatical correctness. Any assignments with 3 or more **glaring** grammatical errors will be returned ungraded. It is of the utmost importance that you carefully proofread any written assignments.

Classroom Civility: (Obviously, classroom rules don't apply to online courses) Please avoid disruptive behavior that makes it difficult to accomplish our mutual objectives. Turn off cell phones and other noisy devices before entering the classroom. **You will be asked to leave and counted as absent if you choose to text during class.** Please be aware that respectful, courteous, and engaged interactions are expected in class sessions. On presentation days, please arrive on time and, if you're late, please wait outside until the first presentation is completed. I understand that laptops are a great tool for note taking; however, in this class students will not be allowed to use laptops for note taking unless there is a previously agreed upon reason why it is absolutely necessary. Research has shown that laptops, cell phones, and other electronic devices diminish a student's ability to learn. For this reason, I do not allow them in my class, please adjust accordingly. Avoid using offensive language and be sure to respect other's views when posting in the online discussion forums.

Student Rights and Responsibilities: Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.

Chain of Command: If you have any problems with this class, you should first contact the instructor to attempt to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take the matter through the appropriate chain of command starting with the Department Head/Program Director (Terry Rogers), the Dean (Dr. Shawn Powell), and lastly the Vice President for Academic Affairs (Dr. Tim Wright).

Academic Dishonesty: Casper College demands intellectual honesty. Proven plagiarism, or any form of dishonesty associated with the academic process, can result in the offender failing the assignment or course for which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct for more information on this topic.

Official Means of Communication: Casper College faculty and staff will employ the student's assigned Casper College email account as a primary method of communication. **Students are responsible to check their account regularly.**

ADA Accommodations Policy: If you need academic accommodations because of a disability, please inform me as soon as possible. See me privately after class, or during my office hours. To request academic accommodations, students must first consult with the college's Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request and use appropriate accommodations.

GRADING

Grades are determined on a straight percentage scale based on the number of points earned out of a maximum of 500 points. There will be no further rounding or curving of grades. Final grades are calculated as follows:

Use the following chart to keep track of your grades:

Assignment	Maximum Points Possible	My Points
10 Weekly Discussion Forums	200 points	
2 Film reflections	100 points	
10 Weekly Quizzes	200 points	
TOTAL COURSE POINTS	500 points	