

Point Scale:

Points will be totaled and students will be assigned letter grades based upon the percentage of the total points they earned in the course.

A = 90 – 100% B = 80 – 89% C = 70 – 79% D = 60 – 69% F = <60%

Required Textbook:

- No text is needed.

****You may need to purchase miscellaneous materials throughout the semester for the labs that we have.****

Class Policies **Late Assignments:**

- Unexcused late assignments will lose 10% of the grade for each day late up to three days after which no late work will be accepted.
- Students needing to miss class due to college-related activities (rodeo, livestock judging, athletics, etc.) should submit assignments early or make personal contact with the instructor to discuss alternative dates. Missing for school activities does not relieve students of their responsibilities to the class.

Last Day to Withdraw: November 12, 2015.

Student Rights and Responsibilities: Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.

Chain of Command: If you have any problems with this class, you should first contact the instructor to attempt to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take the matter through the appropriate chain of command starting with the Department Head/Program Director, the Dean, and lastly the Vice President for Academic Affairs.

Academic Dishonesty: (Cheating & Plagiarism) Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct for more information on this topic.

Official Means of Communication: Casper College faculty and staff will employ the student's assigned Casper College email account as a primary method of communication. Students are responsible to check their account regularly. This is also, where you will find course evaluation links during course evaluation periods.

ADA Accommodations Policy: If you need academic accommodations because of a disability, please inform me as soon as possible. See me privately after class, or during my office hours. To request academic accommodations, students must first consult with the college's Disability Services Counselor located in the Gateway Building, Room 344, (307) 268-2557, bheuer@caspercollege.edu. The Disability Services Counselor is responsible for reviewing documentation provided by students requesting accommodations, determining eligibility for accommodations, and helping students request and use appropriate accommodations.

Schedule of Course: Please view the Moodle course for details of each weeks activities and assignments.

Let's have a great class!