

## Casper College Course Syllabus

### COTA 2550 01- Fieldwork B

**Semester/Year:** Fall 2015

**Lecture Hours:**

**Lab Hours:**

**Credit Hours:** 3

**Class Time:** 40 hours of clinical practicum per week for 8 weeks

**Days:** Everyday

**Room:** Clinical Setting

**Instructor's Name:** Missy Neff, MSOT, OTR/L

**Instructor's Contact**

**Information:** Refer to given dates in your Fieldwork II packets.

**Office Phone:** (307) 268-2054

**Home Phone:** (307) 262-1352

**Email:**

mneff@caspercollege.edu

**Office Hours:** Tuesday 10:00- 11:50, Thursday 1:00- 3:00 and Friday 10:00- 1:50 (by appointment)

**Course Description:** Second of two Level II Fieldwork placements. Eight weeks of fieldwork in contracted facility. Includes a minimum of 40 hours per week of onsite skill practice. Online integration of learning experiences with instructor and class members is expected.

**Statement of Prerequisites:** Successful completion of first Level II Fieldwork rotation and all other OTA academic course work.

**Goal:** The student will demonstrate competency in entry level occupational therapy assistant skills.

#### **Outcomes:**

Upon successful completion of this course, the student will be able to integrate and refine the knowledge and skills learned in the classroom through practical experiences in the areas of:

1. Assessment, program planning, treatment, quality assurance and service management;
2. Prevention and health maintenance, with emphasis on remediation, daily life tasks, and vocational adjustment;
3. Discharge planning for patients/clients;
4. Adapting, grading, modifying activities based on individuals;
5. Recording and communicating the results of healthcare programming;
6. Referral of clients to appropriate resources;
7. Ongoing evaluation of healthcare programming; and
8. Developing professional relationships.

**Methodology:** Students will report to fieldwork setting as established by facility. Students will observe and complete designated tasks. Participation in required fieldwork activity as established by facility and meeting necessary guidelines established by the OTA Program, facility and AOTA. Internet discussions and bi-monthly papers will be required through Moodle.

**Evaluation Criteria:** Students will be evaluated using the “AOTA Fieldwork Performance Evaluation For The Occupational Therapy Assistant Student”. Each student is evaluated twice during each fieldwork experience: at mid-term and final completion. If at the mid-term a student's performance is unsatisfactory, a remediation plan will be designed and implemented. The AOTA form is designed to provide a numerical score which rates the student's performance. This score will be translated into a Satisfactory or Unsatisfactory grade. Students may only repeat one of the two Level II Fieldwork experiences once. The decision to repeat will be made by the Program Director. Along with the practicum, students will be required to participate in the online Moodle class. The student will need to be current on bi-monthly interactions, as well as be active in the discussion rooms.

**Online Class:** Students are required to complete and submit scheduled online academic coursework within the **first two weeks** of fieldwork. The online fieldwork assignments and discussions for Level II Fieldwork are mandatory. Students are to make arrangements for computer access before leaving for fieldwork so they will be able to participate in these fieldwork requirements. This is a vital part of their education for the occupational therapy assistant program. If a student does not maintain these expectations for online work throughout the fieldwork placements, the student will be terminated from the fieldwork experience. All online coursework is required to be completed by the second to last week of the fieldwork experience. Students who have not completed at least 75% of required assignments and discussions by midterm will be terminated from their fieldwork site.

**Fieldwork Paperwork:** The student is required to turn in the following signed Level II forms prior to the start of their sequentially Level II Fieldwork: Fieldwork Performance Evaluation for the Occupational Therapy Assistant, Student Evaluation of the Fieldwork Experience and the Occupational Therapy Practice Framework and Summary Form. If the student does not turn these signed documents in during this time, the fieldwork will be cancelled. After completion of fieldwork rotation, the signed fieldwork documents are to be submitted to the Academic Fieldwork Coordinator within 2 days of completion in order to receive a class grade.

**Required Text, Readings, and Materials:** None

**Class Policies: Last Date to Change to Audit Status or to Withdraw with a W Grade:**

**Attendance:** Read guidelines in Occupational Therapy Assistant Program Student & Clinical Educator Manual.

**Student Rights and Responsibilities:** Please refer to the Casper College Student Conduct and Judicial Code for information concerning your rights and responsibilities as a Casper College Student.

**Chain of Command:** If you have any problems with this class, you should first contact the instructor in order to solve the problem. If you are not satisfied with the solution offered by the instructor, you should then take your problem through the appropriate chain of command starting with the department head, then the division chair, and lastly the vice president for academic affairs.

**Academic Dishonesty - Cheating & Plagiarism:** Casper College demands intellectual honesty. Proven plagiarism or any form of dishonesty associated with the academic process can result in the offender failing the course in which the offense was committed or expulsion from school. See the Casper College Student Code of Conduct.

**ADA Accommodations Policy:** It is the policy of Casper College to provide appropriate accommodations to any student with a documented disability. If you have a need for accommodation in this course, please make an appointment to see me at your earliest convenience.

**Calendar or schedule indicating course content:**

**Moodle Assignments due dates**

1. Reimbursement/Funding Worksheet- due 2<sup>nd</sup> week of each Level II rotation
2. Activity Analysis Worksheet due 3<sup>rd</sup> week of each Level II rotation
3. Monthly Write Up- due 4<sup>th</sup> week of each Level II rotation
4. Team Member Worksheet- due 5<sup>th</sup> week of each Level II rotation
5. Therapeutic Relationship Worksheet- due 6<sup>th</sup> week of Level II rotation
6. Monthly Write Up- due 7<sup>th</sup> week of each Level II rotation
7. Occupational Therapy Practice Framework- end of Level II

**Weekly Assignments:**

Weekly assignments are required for each student to communicate to at least 3 people in class.

**Professional Material:**

1. Signed Fieldwork Evaluation Forms for the Occupational Therapy Assistant Student
2. Signed Student Evaluation Forms for the Level II Occupational Therapy Assistant Student
3. Signed Occupational Therapy Practice Framework and Summary
4. Completed Survey. Required to email Marla at midterm to obtain this information